

MINUTES – BOARD MEETING
1:30pm – May 16, 2018

Present: Haley Flaro, Douglas Jones, Lucien Sonier, Hector Losier, Tina Soucy, Gaëtan Guérette, Michèle Caron, Maureen Wallace, Jim Stanley

Absent: Julie Marr

Staff present: Michael McGovern, Amanda Aubé

1 Acting Chairperson’s Remarks

The acting Chairperson welcomed the Directors to the meeting.

At the commencement of meeting, the Board stressed the importance of receiving information related to JHSCs in workplace in order to best address the challenges related to this issue.

2 Adoption of the Agenda

The Board added the following two items to the agenda, as follows:

Item 6 – Scheduling of Board Meetings; and

Item 7 – Identifying Attendees for the Annual Legislative Breakfast.

Moved, seconded, and on consensus, the agenda was adopted as amended.

3 (a) Approval of Minutes

The Board noted one grammatical error.

Moved, seconded, and on consensus, the minutes of April 25 and 26, 2018 were approved as amended.

(b) Task List

The Task List Report was provided to the Board for information purposes and forms part of the Board’s record for this meeting.

4 2017 Consolidated Financial Statements (M18-43)

The Board reviewed Memorandum M18-43 related to the 2017 Consolidated Financial Statements.

The Board noted its desire to review budgets, in particular the Board's budget, in more detail. This request will be made to WorkSafeNB's Controller.

The Board also noted the large volume of information presented at Financial Services Evaluation Committee meetings and the challenge of thoroughly reviewing all of the information presented. The Board discussed that a separation of duties among Board committees will help to address this issue.

The Board also discussed the timing of rate setting and the importance of having the most up to date information as possible prior to setting the assessment rate.

Moved, seconded, and on consensus, the Board of Directors approved the audited 2017 Consolidated Financial Statements.

5 2017 Firefighters' Compensation Act Disability Financial Statements (M18-44)

The Board reviewed Memorandum M18-44 related to the 2017 Firefighters' Compensation Act Disability Fund Financial Statements.

Moved, seconded, and on consensus, the Board of Directors approved the audited 2017 Financial Statements of the Firefighters' Compensation Act Disability Fund.

6 Schedule of Board Meetings

WorkSafeNB's President & CEO suggested the Board schedule a strategy session to identify priorities and develop a plan to achieve those priorities. He suggested the possibility of engaging a third party to help facilitate this process. The Board noted this session would need to be done prior to any discussion on rate setting.

The Board tentatively agreed to use the dates scheduled for the Financial Services Evaluation Committee and WorkSafe Services Evaluation Committee meetings as well as the Board meeting in June 2018 for this strategy session. These dates will be confirmed in the near future.

7 Annual Legislative Breakfast

The Board identified Directors for attendance at the Annual Legislative Breakfast as part of Disability Awareness Week hosted by the Premier's Council on Disabilities. Any additional spots for this event will be filled by WorkSafeNB senior staff.

Motion to adjourn, and the meeting adjourned for the day at approximately 3:30pm.