



WorkSafe Services Division  
1 Portland Street, PO Box 160  
Saint John, NB E2L 3X9  
Toll-free 1 800 222-9775  
Fax 506 738-4050  
Web [www.worksafenb.ca](http://www.worksafenb.ca)

Division des services de travail sécuritaire  
1, rue Portland, case postale 160  
Saint John, NB E2L 3X9  
Sans frais 1 800 222-9775  
Télécopieur 506 738-4050  
Web [www.travailsecuritairenb.ca](http://www.travailsecuritairenb.ca)

November 18, 2016

Employer:

I am writing in response to your email dated July 20, 2016 and October 28, 2016. Your request was to determine whether your workplace could substitute the requirements of a first aid room at your workplace with an alternative plan. You provided the following information:

- Your workplace currently has no more than 60 employees on any floor of the facility and some floors, fewer than 15 employees.
- There is at least 2 designated first aid providers per floor for a total of 10;
- Your workplace conducts low-risk tasks which are purely administrative in nature;
- There are conference rooms and offices on every floor that can be used as quiet rooms for employees to rest under the supervision of first aiders while awaiting the arrival of medical care;
- The names of the first aid providers are posted on Bulletin Boards;
- First Aid Kits and AED are located throughout the facility (on every floor) in the numbers required by regulations.

In rendering a decision, I took into consideration the information you provided as well as the requirements of the first aid regulation for the minimum number of first aid providers and kits for the 125 employees at your workplace which is three (3). As indicated above, your workplace has indicated that there are at least 10 designated first aid providers at this workplace.

Based on the above and as provided by the authority of Section 3(3) of the *Occupational Health and Safety Act*, a deviation from the requirements of a first aid room is granted provided to your workplace as long as it maintains the conditions outlined above, including ensuring that the designated first aid providers have successfully completed the 6 hour refresher requirements as required by Section 8(7) of Regulation 2004-130-First Aid.

Please note that should there be any changes to the conditions outlined above, a review of this decision will be required.

By copy of this letter, I have informed WorkSafeNB of my decision. Please do not hesitate to contact me at 738-4107 should you have any questions.

Yours truly,

Chief Compliance Officer

**WorkSafe • Travail sécuritaire**