

**MINUTES – BOARD MEETING**  
**8:30am-3:30pm May 21, 2019**

Present: Haley Flaro, Douglas Jones, Julie Marr, Hector Losier, Jim Stanley, Donna McNeill, Gaëtan Guérette, Lucien Sonier, Mike MacMullin, Tina Soucy

Absent: Mel Norton

Staff present: Sonia Lanteigne, Susan Layton

Staff present for portion of meeting: Laragh Dooley

Also present for a portion of the meeting: Louis Philippe Gauthier, Director of Provincial Affairs, New Brunswick, for the Canadian Federation of Independent Businesses.

**1 Adoption of Agenda**

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The agenda of the Board of Directors meeting for May 21, 2019 is adopted as amended, to move the Board Member Agreement in item #15(b) to the in-camera discussion and agenda item 13(a) was revised to an item for information, rather than for approval.*

**2 Safety Moment**

The President & CEO gave a safety briefing regarding the Dieppe office including the location of emergency exits and the muster point in the event of an evacuation.

**3 Declaration of Conflicts of Interest**

The acting Chairperson asked any Board members who have any conflicts of interest arising from the meeting agenda to declare that conflict. No conflicts were declared.

**4 In-Camera Session**

Board members held an in-camera session and discussed the Board Member Agreement in item #15(b).

**5 Approval of Minutes:**

**a) Minutes from Board Meeting, April 11, 2019**

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The minutes of the Board of Directors' meeting held on April 11, 2019 are approved, as written.*

**b) Minutes of April 17, 2019 Board Meeting by conference call**

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The minutes of the Board of Directors' meeting held on April 17, 2019 are approved, as written.*

**c) Minutes of May 10, 2019 Board Meeting by conference call**

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The minutes of the Board of Directors' meeting held on May 10, 2019 are approved, as written.*

d) **Minutes of May 16, 2019 Board Meeting by conference call**

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The minutes of the Board of Directors' meeting held on May 16, 2019 are approved, as written.*

**6 Status of Actions Arising from Prior Board Meetings**

The President & CEO reviewed the status of actions arising from prior Board meetings.

The acting Director of Communications gave the Board an update on how injured workers are made aware of the benefits of applying for CPP-D and the resources available to them for additional information.

**7 Consent Agenda – For Approval**

a) Annual Approval of Occupational Health & Safety Arbitrators

The Board members discussed the potential conflict of 2 arbitrators r. The Board discussed the need for external legal advice.

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The list of arbitrators is approved, as amended, with the removal of two arbitrators, KV and JM, pending the receipt of an external legal opinion to minimize/avoid any risk of conflict in the future and return to the Board with a recommendation.*

**8 Chairperson's Report**

The acting Chairperson reviewed the status of items under the Board's work plan.

**9 Stakeholder Presentation from Canadian Federation of Independent Business. (CENB)**

The Director of Provincial Affairs, New Brunswick, for the Canadian Federation of Independent Businesses, gave a presentation about his members' concerns with WorkSafeNB, including the rates that his members are paying.

The Director of Provincial Affairs also provided some recommendations for keeping his members more informed about Board announcements, policy changes, and more regular updates to the WorkSafeNB web-site.

The acting Chairperson thanked the Director of Provincial Affairs for taking the time to come in and the importance of the WorkSafeNB Board engaging with stakeholders.

**10 Consultation re: Fishing Vessel Safety**

a) Presentation

The acting Director of Communications gave a presentation outlining the Personal Flootation Device awareness campaign as it relates to fishing vessel safety, the approach to legislative amendments, and the consultation strategy.

b) Fact Sheet

The acting Director of Communications reviewed the Fact Sheet that will be distributed to document questions or concerns with the proposed legislative changes.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*The presentation on Fishing Vessel Safety is received.*

**11 CEO Report**

The CEO's report provided a number of updates in the following areas:

- a) Financial;
- b) Human Resources re: recent personnel changes;
- c) Transformation;
- d) Receipt of the Quantum Leap Award from the United Way;
- e) WorkSafeNB executive road show on the roll out of the Strategic Plan;
- f) Legislative Update;
- g) Case for Change, which included a summary of the opportunities for adopting legislative provisions from other provinces (most notably Manitoba) that have been successful in enhancing benefits for injured workers while at the same time decreasing rates.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*The CEO's report is received.*

**12 2018 Annual Report for the Firefighters' Compensation Act Disability Fund**

The acting Director of Communications reviewed the highlights of the 2018 Annual Report for the Firefighters' Compensation Act Disability Fund. Additionally, she noted there was a typographical error on page 65.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*The 2018 Annual Report for the Firefighters' Compensation Act Disability Fund is approved, as amended, to correct the typographical error on page 65.*

**13. Audit Committee Update**

The Chair of the Audit Committee provided an update on:

- a) D&O insurance and next steps;
- b) Update on Internal Audit's Activities; and
- c) Update on Internal Management's Action Plans.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*The Audit Committee update is received.*

**14. Finance Committee Update**

The Chair of the Finance Committee provided an update on the following:

- a) Budget to actuals, Q1, 2019;

- b) Investment Results Q4, 2018; and
- c) Treasury Work Plan.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*The Finance Committee update is received.*

**15. Governance Committee Update**

- a) By-laws

The Chair of the Governance Committee gave an update on the development of the By-laws, which were approved by the Committee for approval by the Board. The next step in this process is approval by the Lieutenant Governor-in-Council.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*The By-laws are approved as submitted.*

- a) Board Member Agreement

After some discussion about concerns with the Board Member Agreement, no motion was made for its approval.

**16. Policies**

- a) Medical Aid Decisions

The policy was updated to remove references to legislative provisions that changed as a result of Bill 2.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*That Policy 25-014, Medical Aid Decisions, Release 3, effective as of July 1, 2019 be approved and Policy 25-014, Medical Aid Decisions, Release 2, be rescinded.*

- b) Cannabis

As a result of a WCAT decision, Policy 21-015 was revised to reflect high level direction for paying and authorizing cannabis for medical purposes.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
*That Policy 25-015, Medical Aid – Cannabis for Medical Purposes, Release 2, effective as of May 21, 2019, be approved and Policy 25-015 Medical Aid – Cannabis (Marijuana) For Medical Purposes, Release 1, be rescinded.*

**17. New Business**

No new business was raised.

**Adjourn**

MOTION TO ADJOURN