

# Become an Approved Training Provider for JHSCs in New Brunswick

Company Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address or P.O. Box: \_\_\_\_\_ Suite: \_\_\_\_\_

City / Town : \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Website Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Language of service(s): English  French  Both

## Criteria:

- 1) Approved training providers are responsible to ensure that trainers they employ or contract with to deliver joint health and safety (JHSC) workshops are knowledgeable and competent and have the following:
  - a) Credentials proving formal teaching qualifications (examples may include: Bachelor of education degree; teaching certificate from the Department of Post-Secondary Education, Training and Labour; certificate of completion of a Train-the-Trainer course); or equivalency.
  - b) JHSC competency by virtue of education, training, relevant work experience.
  - c) Have knowledge of applicable New Brunswick occupational health and safety legislation and, in particular, JHSC legislation.

**If you have a company policy or procedure outlining the process you follow when hiring and providing oversight to your trainers, including competency, please attach that with your application. Otherwise, please attach a document describing how your organization ensures that trainers hired or contracted have the required training (or equivalency) and are competent to deliver the material.**
- 2) Applicants must attach proof of a minimum of \$1,000,000 liability insurance.
- 3) Applicants must attach a copy of their WorkSafeNB clearance certificate (if required to be registered in New Brunswick).
- 4) Applicants must read and agree to the "[Approved Provider Requirements.](#)"
- 5) Applicants should be prepared to provide references, if requested.

**Please forward completed application form and other required documents to [training.formation@ws-ts.nb.ca](mailto:training.formation@ws-ts.nb.ca)**