

## **Minutes for Board of Directors Meeting (Conference Call)**

03/24/2020 | 12:00 PM - 01:00 PM - Atlantic Standard Time (US and Canada)

**Attendees:** Douglas Jones; Haley Flaro; Lucien Sonier; Julie Marr; Tina Soucy; Hector Losier; James Stanley; Donna McNeill; Mike MacMullin; Mel Norton, Gaetan Guerette

**Staff present:** Susan Layton, Josée Pelletier

### **1. Adoption of Agenda**

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The agenda of the Board of Directors meeting for March 24, 2020 is adopted, as presented.*

### **2. Safety Moment**

Staff reviewed information released by Public Health, including the importance of hand washing, as COVID-19 is a very infectious disease.

### **3. Declaration of Conflicts of Interest**

The Chairperson asked Board members if they have any conflicts of interest arising from the meeting agenda and, if so, to declare that conflict. No conflicts of interest were declared.

### **4. Update on Response to COVID-19**

#### **a. Chain of Command for President & CEO**

The President & CEO reviewed the Chain of Command document and asked if there were any follow up questions from the last meeting.

**On motion duly made, seconded and carried it was unanimously resolved that:**

*That the Chain of Command for the President & CEO be approved, as presented.*

#### **b. Operational Update**

Staff were investigating how new Employment Insurance programs may affect injured workers who may no longer be receiving Worker's Compensation benefits. Staff also reviewed some of the restrictions to operations related to the state of emergency.

#### **c. Impact to Employees**

The Executive Director of Human Resources gave a verbal update on some of the anticipated impacts to employees. It was recommended that this item should be presented to the Human Resources and Compensation Committee.

d. Regulatory Change Required for Interest Deferral of 3 Months

Staff also gave an update on the announcement made by the Province of New Brunswick, on March 20, 2020, related to the deferral of interest on WorkSafeNB premiums for three months.

**On motion duly made, seconded and carried it was unanimously resolved that:**

*That the amendment to section 15 of the General Regulation (84-66), required to allow for the deferral of interest to WorkSafeNB premiums for three months, be approved.*

**5. New Business**

The Board of Directors asked Management to draft a letter to staff thanking them for all of their hard work during this challenging time.

**Adjourn**

Motion to Adjourn.