



Minutes for Board of Directors Meeting (Conference Call)

03/19/2020 | 12:00 PM - 01:00 PM - Atlantic Standard Time (US and Canada)

Attendees: Douglas Jones; Haley Flaro; Lucien Sonier; Julie Marr; Tina Soucy; Hector Losier; James Stanley; Donna McNeill; Mike MacMullin; Mel Norton, Gaetan Guerette

Staff present: Susan Layton

1. Adoption of Agenda

On motion duly made, seconded and carried it was unanimously resolved that:

The agenda of the Board of Directors meeting for March 19, 2020 is adopted, as presented.

2. Safety Moment

Staff reviewed the infection rates of COVID-19 that are being seen in other countries, including China and the United States. Additionally, there are experts have advised there will be three phases to this pandemic and the Province is expected to issue a State of Emergency.

3. Declaration of Conflicts of Interest

The Chairperson asked Board members if they have any conflicts of interest arising from the meeting agenda and, if so, to declare that conflict. No conflicts of interest were declared.

4. COVID-19 Operational Update

The President and CEO reviewed the latest updates on how WorkSafeNB is responding to the new working restrictions imposed by the pandemic. Most employees are continuing to work from home and operations is trying to set up virtual rehabilitation sessions with injured workers where possible, as the Worker's Rehabilitation Centre is expected to remain closed.

The President & CEO is also having regular facetime sessions with the organization to ensure staff are kept up to date.

5. Chain of Command

The President & CEO reviewed the Chain of Command for his position. The Board asked for additional time to review. This item would be brought forward for approval at the next meeting.

6. Appendix

The Corporate Secretary also noted that the final version of the update to the Auditor General, on the Phase I – Governance Audit, was included in the Appendix for the Board's review.

Adjourn

Motion to Adjourn.