

## Minutes for Board of Directors Meeting (Conference Call)

03/31/2020 | 12:00 PM - 01:00 PM - Atlantic Standard Time (US and Canada)

**Attendees:** Douglas Jones; Haley Flaro; Lucien Sonier; Julie Marr; Tina Soucy; Hector Losier; James Stanley; Donna McNeill; Mike MacMullin; Mel Norton, Gaetan Guerette

**Staff present:** Susan Layton

### 1. Adoption of Agenda

**On motion duly made, seconded and carried it was unanimously resolved that:**

*The agenda of the Board of Directors meeting for March 31, 2020 is adopted, as presented.*

### 2. Safety Moment

The importance of staying home to keep friends and family safe during this pandemic was discussed.

### 3. Declaration of Conflicts of Interest

The Chairperson asked Board members if they have any conflicts of interest arising from the meeting agenda and, if so, to declare that conflict. No conflicts of interest were declared.

### 4. Update on Response to COVID-19

#### a. Operational Update

The President & CEO indicated that staff are beginning to settle into a routine. He noted that calls into the Prevention team regarding the right to refuse to work, have started to decrease. Additionally, claims related to workplace accidents have also begun to decrease.

#### b. Update on Regulatory Change to Required for Interest Deferral for 3 months of WorkSafeNB premiums

Staff reviewed the letter from Acting Deputy Minister, Dan Mills, with the Department of Post-secondary Education, Training and Labour, dated March 25, 2020. The letter indicates that Cabinet, through the Lieutenant Governor-in-Council, does not have the authority to set specific dates upon which the interest deferral takes effect or changes. On that basis, another Memorandum to Executive Council will be required in order to reverse the change at the end of the three month interest deferral period.

**On motion duly made, seconded and carried it was unanimously resolved that:**  
That the letter from the Acting Deputy Minister, Dan Mills, dated March 25, 2020, be received and filed.

**5. In-Camera Item**

**6. New Business**

- a. The President & CEO advised that that new rate model would be presented to the Finance Committee which would introduce an experience rating for small employers.
- b. The President & CEO also noted that the Government of New Brunswick currently does not pay their share of occupational health and safety costs. Further information will be prepared for the Board in advance of sharing a memo with the Minister on this matter.
- c. It was also noted that staff will be following up with each Board member on training to use video conferencing software to facilitate virtual meetings.

**Adjourn**

Motion to Adjourn.