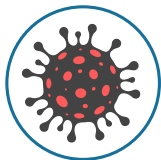


What to do if Your Employee Tests Positive for COVID-19

As an employer, you have an important role to play in preventing the spread of COVID-19 and must take every reasonable precaution to keep your workplace healthy and safe.

Due to the increase in COVID-19 cases, it is no longer feasible for Public Health to continue contact tracing among the general public. Individuals who test positive are asked to notify their [close contacts](#) and their household members. The same applies to workplaces.



If an employee tests positive for COVID-19 and there is a possibility of a workplace exposure, they must notify you immediately. This [infosheet](#) provides guidance on what your employee needs to do if they test positive for COVID-19.

If your positive employee has had close contact with other employees in the workplace this is considered a workplace exposure that must be reported to WorkSafeNB. The employee's name must be kept confidential, except when the disclosure is necessary to identify close contacts in the workplace or required by law. Any personal information that you collect, use, or disclose must be limited to the minimum amount necessary. Close contacts are the people they were within two metres of for at least 15 minutes without masking or barriers in place during the 48 hours before they developed symptoms OR 48 hours before they tested positive (whichever came first). [We have developed this simple reporting tool for you.](#)

A positive workplace exposure may generate questions by your employees and they will be looking to you for leadership. This [infosheet](#) will provide them with guidance.

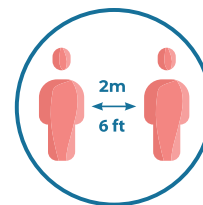
Communication is key to keeping your workplace healthy and safe. To lessen the effects of COVID-19 and its strain on our health care system, ensure your employees are familiar with and follow Public Health measures.



**WEAR MULTI-LAYER
WELL-FITTING MASKS**



**WASH HANDS
REGULARLY**



**MAINTAIN A TWO-METRE
DISTANCE (WHERE POSSIBLE)**



Encourage your employees to get vaccinated, if not already, or to get booster shots as soon as eligible.

You can stop the spread even more by making it possible for your employees to work from home (when feasible).

